

Job Description for Organist

Reports to: Co-pastors
Direction from: Music Ministry Coordinator and Chancel Choir Director
Supervises: None

Job Summary

Serve as the church's principal organist and pianist, preparing and playing at church services, and accompanying the Chancel Choir and soloists in rehearsals and services.

Responsibilities as Organist

1. Serve as the church's principal organist and pianist, and together with the pastoral staff, Chancel Choir Director, and members of the congregation, work to provide suitable, worshipful, and consistently excellent music at all Sunday morning services, special services, and choir concerts as scheduled.
2. Rehearse with and accompany any vocalists or instrumentalists scheduled for services.
3. Prepare and play music for prelude, offertory, postlude, and other worship elements unless other musicians have been scheduled or unless otherwise planned.
4. Serve as the accompanist for the Chancel Choir, attending and accompanying rehearsals and morning worship.
5. Prepare hymn accompaniments and effectively lead congregational singing.
6. Submit all titles and composers for all music with the exception of Chancel Choir selections to the church office staff for inclusion in the weekly bulletin.
7. Report on condition of church pianos and organ to Music Ministry Coordinator, = advising both of anticipated expenses. Arrange for quarterly organ tuning and maintenance, and for piano tuning and maintenance as needed.
8. Assist the Chancel Choir Director or other ensemble directors as substitute for rehearsals or services as needed.
9. Arrange for substitute organist/accompanist when on vacation or otherwise unable to participate.
10. Ensure adherence to copyright rules and regulations.
11. Purchase music and music supplies under the budgetary supervision of the Music Committee and/or the Music Ministry Coordinator.

Qualifications/Basic Job Requirements

- Confessing Christian and active participant in the Christian life and worship of the church; possess a theologically-grounded understanding of Christian worship and the role of music in that worship
- Possess excellent organ and piano skills, as well as skills in both solo and collaborative music. Ability to lead vocal or instrumental ensembles
- Possess a minimum of a Bachelor of Arts in Music (Masters preferred)

- Display an appreciation of Covenant heritage, mainstream sacred music and hymnody, and worship music
- Possess good interpersonal skills, ability to work with a team, and the ability to motivate and inspire
- Perform the duties of the position in a cordial and cooperative manner with the pastoral staff, other musicians, the office and custodial staff, the congregation, volunteers, and the Music Committee

Hours/Position

This is a part-time salaried position with an expected average of 8-10 hours per week.

Due to the year-round nature of this position, it is anticipated that the individual serving in this role will have approximately four Sundays/weeks of time away per year.

Drafted March 2024

Job Title: Church Organist
Reports to: Co-pastors
Direction from: Music Ministry Coordinator and Chancel Choir Director
Supervises: No Supervisory Responsibilities

North Park Covenant seeks a part-time Church Organist to perform (on organ and piano) and accompany our Chancel Choir during regular Sunday morning worship services, rehearsals, and special services during the church year. The ideal candidate has a minimum of a bachelor's degree in music or similar field of study, a knowledge of traditional church music, an ability to support group choral singing, and a growing Christian faith. Our congregation and choir are eager to work with a musician who can joyfully play our historic church organ.

WHERE YOU WORK MATTERS

You are looking for an inclusive environment where staff are encouraged to be their true selves, share ideas, and contribute to the mission of North Park Covenant Church. You care about the life of the church and how music supports spiritual growth. You believe, as we do, that diverse skills and perspectives create the best results and that we are stronger together. You're fulfilled in a job that is mission-based. If this resonates with you, come join our team!

COMPENSATION AND HOW TO APPLY

- Budgeted annual salary is \$15,500.
- Benefits include part-time paid time off and paid sick leave.
- Cover letter, resume, and audition required for application. Resumes may be sent to npcc@npcovenant.org for consideration.

SCHEDULE

- This position is part-time (10-12 hours per week) with evening, weekend, and holiday hours (including but not limited to Ash Wednesday, Holy Week, Thanksgiving Eve, Christmas Eve, and Christmas morning).

SUMMARY OF RESPONSIBILITIES

The Church Organist is responsible for:

- Planning and rehearsing selected music for church services and choir accompaniment during the academic year
- Preparing hymn accompaniments and effectively leading congregational singing
- Rehearsing with and accompanying any vocalists or instrumentalists scheduled for services
- Collaborating with church leadership and the Music Ministry Coordinator

We welcome your application if...

- You are passionate about organ and piano music.
- You collaborate well with a team and encourage good musicianship.
- You understand or are curious about traditional and contemporary church music and liturgical worship.
- You are looking to be part of our church community.

Our Diversity and Equal Opportunity Core Value

We are committed to building a diverse and inclusive organization, and we are most interested in finding the best candidate for the job even if not **every** qualification applies.

We are committed to equal employment opportunities for all qualified applicants and employees.

Physical Requirements

Sitting for extended periods is required. Intermittent physical activity, including standing, walking, and bending. Manual dexterity and hand-eye coordination that supports high-level keyboard skills; corrected hearing and vision to normal range; verbal communication is required. Reasonable accommodations will enable qualified individuals with disabilities to perform the position's essential functions.