

## Job Description for Youth Pastor

### General Information

Job Title: Youth Pastor

Reports To: Co-pastors

Counsel From: Mutual Ministries Committee & Board of Christian Formation

### Job Summary

To facilitate sustainable relationships that encourage and equip people to follow Jesus with both the youth and families (grades 6-12) of North Park Covenant Church and its surrounding community, thus contributing to the overall mission of the church.

### Responsibilities

1. Lead and organize effective weekly youth (grades 6-12) programs; with the understanding that programming in the summer months is less frequent than during the academic year.
2. Recruit, equip, organize, and appreciate committed volunteers as vital leaders in the church.
3. Affirm the home and family, maintaining regular communication with parents/guardians of youth.
4. Invest in the lives of students outside of regular youth group gatherings; building relationships with students.
5. Plan, coordinate, and participate in retreats including CHIC, mission trips, and other outreach opportunities for Junior and Senior High youth groups.
6. Employ best practices and standards for ensuring the safety of youth participating in church-sponsored programs.
7. Maintain and build collaborative relationships with organizations such as Covenant Youth Collision, the Central Conference Youth Workers Network, North Park University and HarborPoint ministries.
8. Prioritize ministry approaches that intentionally integrate students into the whole life of the church for the blessing of both students and church.
9. Oversee and manage the financial health of the youth ministry program, focusing particularly on the areas of budget and fundraising.
10. Participate as an active member of the church, including opportunities to serve as a growing pastor in all areas of congregational life such as preaching, worship leadership, pastoral care and congregational leadership, as time allows.
11. Participate in weekly staff meetings as a full member of the pastoral staff.
12. Write a monthly Narthex article inviting the church into the story of NPCC youth ministry.
13. Report monthly to the Board of Christian Formation and the Executive Council; attending the Board of Christian Formation meetings monthly and the Executive Council meetings bi-monthly, or as asked.
14. Meet with the Mutual Ministry Committee twice per year.
15. Recruit, supervise and help to equip student interns (when applicable).

### Qualifications

1. Profession of the Christian faith and willingness to affirm the mission and values of NPCC.

2. Bachelor's degree required, preferably in biblical studies or youth ministry. Candidates without a degree who are in their final year of study and those with degrees in other fields will be considered, if they have at least one year of youth ministry experience.
3. Desire to submit to the Word of God; striving in word and deed to be an embodied exemplar of Christian belief and practice.
4. Ability to maintain confidentiality when necessary and discern wisely information that should be shared.
5. Knowledge of and proficiency with Microsoft Office (i.e. Outlook, Word, Excel, PowerPoint) and Google docs, as well as general office equipment.
6. Ability to work in a positive, effective, and independent manner, as well as in team-based settings.
7. Ability to communicate well, both verbally and in written form.
8. Proficiency in using social media platforms (e.g. Facebook, Snapchat, Instagram, Twitter, etc.) to effectively and appropriately communicate with students.
9. Hold a valid driver's license.

**Hours/Position**

This is a part-time salaried position based on an average of 23-25 hours per week.